



WEYBRIGHT

PREMIER STUDENT HOUSING

Resident Lease Signing Checklist:

To insure your lease is being completed accurately, follow this few steps:

1. _____ Each individual signing the lease must write his or her name on the front and last page. As you are doing this, please elect a House Captain, and write House Captain beside this individual's name.
2. _____ Each individual must read and initial each page of the lease including the front page. Doing so lets us know you as an individual have read through that page and understand what you are agreeing upon.
3. _____ After reading through and initialing each page, you will need to sign the last page which means you agree to ALL the terms in the lease and will be held to follow these terms during your duration in the house.
4. _____ Each individual will need to file out a "Resident Information Sheet" that will be put on file in the office. We ask for the most current information, and we will need a full social security number for legal documentation.
5. _____ Must turn in the full security deposit the day of signing whether it is with a check or the use of a credit card.

A copy of your lease will be scanned and e-mailed to each of the residents on the lease. We do advise you save it in a file for the house on your computer or print it off and place it in folder label with the house address and put the folder in a place everyone will know to find it. By saving the lease, you will be able to access it for future reference.